

U.S. Congressman Steven M. Palazzo
Fourth Congressional District of Mississippi
Service Academy Application Procedure



1. Application Form

Complete, Sign, and attach a photograph

2. Letters of Recommendation

Ask your high school counselor or principal to provide a letter of recommendation as well as two other letters of recommendation from teachers, coaches, employers, or someone who knows you well. Have the individuals send the letter to you in a sealed envelope with their signature across the seal.

3. Transcript

Ask your counselor or principal to provide you a copy of your school transcript. Make sure the transcript includes your course listings and grades through the end of your junior year, current Grade Point Average and class rank (if provided by your high school) and SAT/ACT scores (if provided by your high school). The official transcript should be returned to you in a sealed envelope with a signature across the seal. If your school will not provide transcripts directly to students, have the school mail the transcripts to the Gulfport District Office with a note reflecting this policy.

4. Standardized Test Results

To have ACT scores forwarded to our office directly from the testing center, please use the following SAT/ ACT Code: 7496. Many transcripts include standardized test scores and if so, that will be sufficient. Note: If interested in receiving a nomination to West Point, you must also take the SAT.

5. Essay

On a separate sheet of paper, in approximately 500 words, state why you want to attend a U.S. Service Academy.

6. Deadline

Completed application packets must be received by November 15. No Exceptions.

7. Return Address for Completed Application

Congressman Steven Palazzo
Attn: Service Academy Coordinator, Bridgette Jones
1325 25th Avenue
Gulfport, MS 39501
(228) 864-7670

Important Note to Applicant:

To be considered for a nomination, you must initiate a pre-candidate file at each Academy to which you are seeking a nomination.



U.S. Service Academy
Application Form
 Congressman Steven M. Palazzo
 1325 25th Avenue
 Gulfport, Mississippi 39501

Attach Photo Here

PERSONAL INFORMATION:

I. General

Applicant's Name: _____
Last First Middle Jr., etc.

Home Address: _____
Number and Street City State Zip

Mailing Address _____
Number and Street City State Zip

Home Phone Number: _____ **Cell Phone Number:** _____

Social Security Number: _____ **Birthday:** _____

Place of Birth:

Email Address: _____

Academy/Academies of Interest (Please Rank in order from greatest to least interest)

1) _____ 2) _____

3) _____ 4) _____

II. Family

Father's Legal Name: _____
Last First Middle

Occupation: _____ **Work Phone :** _____

Mother's Legal Name: _____
Last First Middle

Occupation: _____ **Work Phone Number:** _____

Legal Guardian, if other than parent: _____
Name Relationship

III. High School Attended

(This section to be completed by Guidance Counselor)

School Name: _____ Graduation Year: _____

Address: _____
Number and Street City State Zip

Current GPA: _____ Class Rank # _____ out of _____ students.

Do you recommend that this student be considered for an academy nomination? _____

Comments: _____

Counselor Name: _____ Counselor's Phone: _____

Counselor's Signature _____ Date _____

If you have taken or are taking courses at a college or university, please list them:

_____ Institution Courses Grade Received Date of Attendance

IV. Activities and Awards

Please check and include the grade (9, 10, 11, 12) if you participated in the following activities and list below any other extracurricular activities (personal, religious, school, athletic, community, etc.) and academic or extracurricular honors or awards received in high school.

_____ Boy's State/Nation _____ Girl's State/Nation _____ Scout Leader
_____ Key Club _____ National Honor Society _____ Chorus/Band
_____ Junior ROTC Officer _____ Student Government _____ President of Class
_____ ROTC _____ Language Club _____ ROTC Officer

Other:

_____ Activity Grade (9, 10, 11, 12) Hours Per Week Office Held/Awards Received

V. Required Standardized Testing

List the dates when you took or will take the following tests along with the respective scores

Scholastic Assessment Test (SAT)

Verbal Math Writing Date

American College Testing (ACT)

English Math Composite Date

_____ I have not taken the required test(s), but I plan to take them on the dates indicated:

SAT: _____

ACT: _____

VII. Nomination

I am also seeking a nomination through:

Senator: _____

Senator: _____

Other: _____

I have previously sought a nomination through (complete if applicable):

Name: _____ Date: _____ Results: _____

VI. Signature

I certify that I am a legal resident of the Fourth Congressional District of Mississippi. I understand that I will not be given final consideration for nomination if I have not submitted all the necessary data to the Gulfport District Office by **November 15, 2013**.

Signature

Date

For Congressional Office Use Only	
Date File was Received:	
File Complete?	
Date Candidate Notified of File Receipt:	
Interview Scheduled?	
Signature:	

Information Sheet on the U.S. Service Academies

Nomination Requirements:

1. Must meet the basic requirements of the academies:
 - Be unmarried, not pregnant, and have no legal obligation for a child or other dependents.
 - Must be a United States citizen.
 - Must be at least 17 years old and not have reached your 23rd birthday.
2. Must be a legal resident of the Fourth Congressional District of Mississippi. Military families or anyone with questions about their residency should call the Gulfport office at (228) 864-7670.
3. The applicant should write to their congressional offices at the end of their junior year of high school expressing his or her interest in attending a service academy.
4. Take the SAT or ACT as soon as possible. Have the scores sent directly to the Gulfport District Office.
5. Additional required information:
 - Essay of 500 words or less, “Why I want to attend a United States Service Academy.”
 - School transcript including your GPA and class rank.
 - A recent photograph. A tasteful snapshot is allowed. NO sleep wear or sweat outfits.
 - College transcripts, if applicable.
 - Application.
 - Letter of recommendation limit of three.
 - Optional resume of your accomplishments and activities.
6. Copies of communication between academies and the applicant. This generally relates to athlete/coach correspondence. This does not influence the nominations, but keeps the applicants files current.
7. **To be considered for a nomination, you must initiate a pre-candidate file at each Academy to which you are seeking a nomination**